DCCC scheduling Request

**To: Director of Scheduling**

**From: Missy Kurek, Deputy Executive Director, (315) 373-9560**

**Date**:

**Request:** Speaker’s Cabinet Holiday Seated Breakfast or Luncheon

**Suggested date & time:** Wednesday, January 7th, 2015

 Breakfast, 8am-9:30am OR Luncheon, 12pm -1:30pm

**Event run time:** 1.5 hrs

**Location:** TBD

Washington, DC

**Background:** To thank Speaker’s Cabinet Members from the 2014-2013 cycle, following the January 6th swearing in ceremonies.

**Origin of Proposal:** DCCC

**Purpose:** To thank 2014 Speaker’s Cabinet Donors

**Host:** DCCC

**Host Contact info:** TBD

**Attendees:** TBD

**Remarks Needed:** Brief remarks requested

**DCCC Contact:** Missy Kurek, DCCC Deputy Executive Director

(315) 373-9560

**Recommended by:** Missy Kurek, DCCC Deputy Executive Director

**Source of Payment:**  DCCC