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Objective To work in the area of political finance and fundraising

Work Experience

- March 2012- November 2012** **Patsy Keever for Congress** **Asheville, NC**
Finance Director
- Created and implemented finance campaign
 - Ran Call Time Program
 - Followed up with pledges (Sent follow up letters, emails, and calls)
 - Filed and maintained finance reports
 - Scheduled and staffed fundraisers (small and large dollar; raised over one half million dollars)
 - Researched and Prospected donors, doubled donor database
- June 2011- November 2011** **Crisler for Commissioner** **Jackson, MS**
Finance Director
- Ran Call Time Program
 - Followed up with pledges (follow up letters, email, and calls)
 - Filed finance reports
 - Scheduled and staffed fundraisers
 - Prospected donors
- July 2010-November 2010** **Lori Edwards for Congress** **Lakeland, FL**
Deputy Finance Director
- Prospected donors
 - Planned Events, including a major fundraiser with President William Clinton and 4 other local small dollar events.
 - Called small dollar donors and followed up with pledge letters.
 - Worked with NGP, Microsoft Excel, PowerPoint, and Word and helped with direct mailings

Internships

- June 2009-August 2009** **21st Century Democrats**
Financial Research Intern
- Responsibilities included compiling potential donor demographics and information regarding PACs, as well as updating past donor data.
- May 2008-July 2008** **Rochester Office of Senator Hillary Clinton**
Intern
- Addressed constituents' questions and concerns
 - Made referrals to appropriate agencies
 - Coordinated local event for Senator Clinton

Education

Spring 2009 **Stirling University** **Stirling, Scotland**
2006-2010 **Le Moyne College** **Syracuse, NY**
Bachelor's Degree: Double major in Political Science and History