

# JEREMY K. BERNS

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## WORK EXPERIENCE

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**Julian Schreiber for Congress (NY-19)** Kingston, NY August 2012 – November 2012  
Tracker/Research/Finance Assistant – Employed by New York State Democratic Committee to work for Julian Schreiber’s campaign for Congress in New York’s 19th Congressional District, one of the top congressional races during the 2012 election cycle. Responsible for conducting opposition research on Mr. Schreiber’s opponent, including analyzing opponent’s votes and positions on past and pending legislation, public statements in interviews, town-hall meetings and speeches, as well as tracking his campaign appearances. Also, as part of campaign’s finance team, conducted donor research, involved in compliance with FEC donor contribution regulations, and maintenance of donor database. During campaign’s Get Out the Vote operation had sole responsibility for managing a staging location in Sullivan County where I trained and supervised over 35 volunteers involved in door-to door canvassing, telephone banking, and related activities. Also, managed the campaign’s team of press interns who reported to me and assigned them tasks that were both beneficial to the campaign and educational to them.

**NVG, LLC** Washington, D.C. June 2012- August 2012  
Intern in government relations firm specializing in public policy, advocacy, strategic advice, and outreach. Attended lobbying meetings on Capitol Hill with House and Senate members and their staffs. Attended House and Senate committee hearings and markups of bills, and reported back to NVG’s partners. Researched and analyzed pending and proposed legislation. Prepared written reports to partners. Also performed administrative tasks such as answering phones and greeting guests.

**Office of U.S. Senator Robert P. Casey Jr.** Allentown, PA September 2011 – May 2012  
Intern in Pennsylvania Senator Robert Casey’s Allentown district office. Participated in meetings with leaders in the district including CEOs and other business leaders, government officials, school officials, and other public sector leaders. Responsible for manning the front desk of the office, which included: answering telephones, handling in person constituent concerns, scheduling meetings, and other administrative tasks. Responsible for monitoring local media and compiling headlines and summaries to help the Senator stay informed of local issues in the Lehigh Valley.

**Obama for America** Hartford, CT July - August 2011  
Summer Organizer for President Obama’s re-election campaign. Assisted in organizing Connecticut’s 4<sup>th</sup> Congressional district for 2012 Presidential election. Organized one-on-one meetings with prominent local Democrats and other supporters. Organized phone banks and voter registration drives throughout Connecticut’s 4<sup>th</sup> district. Made presentations at Democratic Town Committees meetings. Prepared correspondence and conducted telephone calls to past supporters of President Obama from 2008 campaign.

**Office of U.S. Senator Richard Blumenthal** Washington, D.C. May – July 2011  
Intern in Connecticut Senator Richard Blumenthal’s Washington, D.C. office. Researched pending and proposed legislation pertaining to various issues. Drafted memoranda to the Senator’s staff summarizing my research and conclusions. Attended meetings and briefings by different interest groups, and reported back to the staff. Drafted correspondence to constituents dealing with a wide range of issues. Performed administrative tasks such as answering telephones, data entry and sorting mail.

**Jim Himes for Congress** Bridgeport, CT May – August 2010  
Intern for Congressman Jim Himes’ re-election campaign in Connecticut’s 4<sup>th</sup> District. Organized fundraising and publicity events. Researched issues related to the campaign. Made fundraising, volunteer recruitment and canvassing telephone calls. Conducted data entry, door-to-door canvassing for the Congressman, and performed miscellaneous administrative support functions.

**Muhlenberg College Institute of Public Opinion** Allentown, PA 2008-2012  
Conducted telephone surveys for the Institute on public policy and political issues. Also conducted exit polling in both the 2008 and 2010 elections.

## EDUCATION

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**Muhlenberg College**, Allentown, PA  
B.A. May 2012  
Major: Political Science Minor: Business Administration  
Dean’s List – Fall 2011 and Spring 2012

## SKILLS

*Skills:* Microsoft Office (Word, PowerPoint, Excel), NGPVAN, VoteBuilder, Google Docs, SPSS, Intertrac