

# Nick Shulevitz

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Address: 225 NW Torreyview Drive, Portland, OR 97229

## Experience

### **Enyart for Congress**

*Finance Assistant*

Belleville, IL  
June 2012-November 2012

- Created and managed a database of over 27,000 call sheets from scratch.
- Assisted in raising over \$1.1 Million in four months in a highly targeted Red 2 Blue campaign.
- Worked directly with event hosts on establishing event goals and ensuring those goals were met.
- Gained understanding of PAC, Labor and Member fundraising.
- Staffed the candidate during both fundraising call time and more generally throughout the district.
- Wrote email solicitations and letters.
- Directly solicited donors from throughout the country.

### **Harriman for Congress**

*Finance Intern*

Belleville, IL  
May 2012-June 2012

- After candidate dropped out, continued to do donor research to ensure a smooth fundraising transition for the replacement candidate.

### **Congressman Russ Carnahan**

*Congressional Intern*

St. Louis, MO  
September 2011- May 2012

- Researched and tracked congressional bills, additionally wrote briefing sheets on those bills for staff.
- Interacted with constituents on the phone and by sorting and responding to constituent mail.
- Wrote proclamations, letters and fact sheets on behalf of the congressman.
- Helped to manage and develop constituent databases, as well as other administrative tasks.

### **Each One Teach One Jump Start**

*Tutor*

St. Louis, MO  
September 2010 – April 2011

- In conjunction with teachers at Hamilton Elementary, worked closely with three 3<sup>rd</sup> and 4<sup>th</sup> grade students.
- Assisted students and classes with meeting adequate yearly progress targets as per No Child Left Behind.
- Aided students with reading exercises in order to help them overcome learning disabilities.

### **Biology 101**

*2<sup>nd</sup> Assistant Director*

Los Angeles, CA  
Summer 2009

- Utilized Microsoft Excel in order to create, manage and oversee budget.

## Education

### **Washington University in St. Louis**

Bachelor of Arts, May 2012

GPA: 3.66/4.00

St. Louis, MO  
Majors: Political Science and History

### **Earlham College**

Attended from August 2008 to May 2010

Richmond, IN

## Skills

- Proficient in Microsoft Office (Excel, PowerPoint, Word, etc.), R, Intranet Quorum, NGP/VAN