

SUSAN E. GLEISER

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EDUCATION

Vanderbilt University Bachelor of Music, Blair School of Music
Major in Vocal Performance, minor in American Politics

May 2011

EXPERIENCE

David Gill for Congress

Finance Director

Bloomington, IL
July-November, 2012

- Supervised a fundraising plan that raised over \$1.2 million from more than 11,000 individual donors
- Developed a finance plan and met quarterly and weekly goals
- Planned, coordinated, and executed fundraising events throughout the district
- Built an extensive and highly successful online fundraising and outreach plan

Brad Harriman for Congress (IL-12)

Finance Assistant/Call Time Manager

Belleville, IL
December, 2011-July, 2012

- Managed call time with candidate in a highly-targeted, Red to Blue race
- Performed follow-up activities on candidate's calls
- Conducted donor research to identify potential new donors
- Planned and coordinated fundraisers with hosts, guests, and event staff
- Managed and trained finance interns in NGP, donor research, call-time follow up, and other office duties

United States House of Representatives

Intern, Committee on Agriculture

Washington, D.C.
October-December, 2011

- Assisted subcommittee staff with legislative research
- Tracked Member voting on bills within the Committee's interests
- Assisted with preparation for hearings and meetings

Intern, Committee on Science, Space, and Technology

August-October, 2011; Summer 2008, 2009

- Worked closely with professional staff to craft Member statements during legislative floor debate
- Assisted in preparing witness questions and opening statements for committee hearings and markups
- Trusted with high-valued research and policy synthesis for the Chief Counsel
- Performed extensive office and administrative duties

LEADERSHIP

Vanderbilt Student Government

Senator, Blair School of Music

Nashville, TN
2010-2011

- Served as one of ten voting members of the Student Senate
- Co-Chaired the Security Committee, overseeing the implementation of a \$150,000 GPS system for the campus-wide Vandy Vans shuttle service

Chair, Strategic Planning Committee

2010-2011

- Created and implemented an independent committee dedicated to organizational oversight, reform, and restructuring
- Selected and led a team of ten student leaders to enact constitutional and organizational restructuring, including consolidation into a unicameral legislature, election reform, and implementation of a judicial branch and an independent election commission
- Extensive work with other University offices, including the Chancellor, Provost, Dean of Students, Office of Residential Education, Dean of the Commons, Faculty Senate, and Office of Student Conduct

Student Finance Committee, Arts Subcommittee Co-Chair

2008-2011

- Led a committee in interviewing student organizations, critically reading funding applications, and debating their merits in the process of allocating activities funds to all campus Arts organizations

OTHER CAMPUS ORGANIZATIONS

Vanderbilt Opera Theatre
Habitat for Humanity
Reformed University Fellowship

HONORS AND AWARDS

Vanderbilt University Young Alumni Trustee Nominee
Stennis Center Congressional Intern Program
Dean's List – Fall 2009, Spring 2010

SKILLS