

Democratic Party of Virginia
 919 East Main Street, Suite 2050
 Richmond, VA 23218

Amalgamated Bank
FEDERAL ACCOUNT
 1-337/260

4782

03/31/2016

PAY TO THE ORDER OF Uptime Solutions

\$ ****688.75**

Six hundred eighty-eight and 75/100***** DOLLARS

PROTECTED AGAINST FRAUD

\$50,000+ Needs Two Signatures

Uptime Solutions
 3801 Gaskins Rd.
 Richmond, VA 23223

VOID AFTER 90 DAYS

Thomas Be...

MEMO

⑈004782⑈ ⑆026003379⑆ 151021389⑈

Democratic Party of Virginia

4782

Date	Type	Reference	Original Amount	Balance Due	Payment
03/31/2016		Uptime Solutions			
03/08/2016	Bill		688.75	688.75	688.75
		Check Amount			688.75

DPVA Federal Accou

688.75

Democratic Party of Virginia

4782

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03/31/2016		Uptime Solutions			
03/08/2016	Bill		688.75	688.75	688.75
		Check Amount			688.75

PAYMENT RECORD

DPVA Federal Accou

688.75



102531

VADEMS

EXPENSE AUTHORIZATION

EXPENSE INFORMATION:

Requested By: Brittne Total Amount: \$ 688.75
Date: 3/8/16 Purpose: Sewer

VENDOR / PAYEE INFORMATION:

Name: UpTime Solutions
Address: 3801 Gaskins Road
City: Henrico State: VA Zip: 23233

AUTHORIZATION:

Bank: FEDERAL STATE Budget Line: _____
Chief Operating Officer: Thomas Deo
Executive Director: _____
Chairwoman: _____

Expenditures must be authorized before the can funds can be committed.

ATTACH ALL RECEIPTS

All requests must be submitted with full documentation within 30 days to the Operations Department.



3801 Gaskins Road
Henrico, VA 23233

Invoice

Date	Invoice #
3/2/2016	8435

Bill To
Democratic Party of Virginia 919 East Main Street Suite 2050 Richmond, VA 23219 Attn: Brenner Tobe

Ship To
Democratic Party of Virginia 1710 East Franklin Street Richmond, VA 23223 Attn: Brenner Tobe

P.O. No.	Terms
	net 30

Description	Qty	Rate	Amount
Professional Services for the month of February 2016	4.75	145.00	688.75
VA Sales Tax		5.30%	0.00

We thank you for your business. Uptime Solutions Professional Services Group, Inc. EIN 33-1057800 Phone Number 804-836-1412	Total	\$688.75
	Payments/Credits	\$0.00
	Balance Due	\$688.75

Member: All
 Company: Democratic Party of Virginia
 Work Role: All
 Work Type: All
 Agreement: All

Uptime Solutions PSG Time Detail Report Period: 02/01/2016 to 02/29/2016

Hour Type: Actual
 Status: All
 Display Internal Notes: N
 Display Start/End Time: Y

Date	Charge To/Project/Service	Member	Hours	Role	Type	Billable
Democratic Party of Virginia						
02/01/2016 6:15 AM - 6:55 AM UTC-05	Ticket 52663	Chris Timmermon	0.67	System Engineer	Regular Sys Eng	B
Summary: Unable to Map to Servers by Name						
Notes: Corrected issues with DNS and ensures that servers are accessible via ip address or server name						
02/01/2016 9:14 AM - 9:18 AM UTC-05	Ticket 53013	Chris Timmermon	0.07	System Engineer	Regular Sys Eng	B
Summary: Assistance Needed with Additional Set-up						
Notes: Left message for Brenner Tobe to contact me at 804-836-1426 or Robin at 804-836-1490 to let us know when a good time would be for us to get hold of him about the additions to the setup he wishes.						
02/16/2016	Democratic Party of Virginia	Tim Whittaker	1.00	System Engineer	Regular Sys Eng	B
Notes: Work with Kelley to restore network connectivity						
02/16/2016 9:15 AM - 9:40 AM UTC-05	Ticket 53410	Chris Timmermon	0.42	System Engineer	Regular Sys Eng	B
Summary: Server is Down						
Notes: Spoke with Brenner and walked him through restarting the OS and rebooting the server. Though the restart did not present any errors still not seeing the servers online via Meraki. Need to go on-site to correct issues.						
02/16/2016 1:27 PM - 3:27 PM UTC-05	Ticket 53410	Kelley Haase	2.00	System Engineer	Regular Sys Eng	B
Summary: Server is Down						
Notes: Went on site to manually start VMware servers. Gave myself a static IP, Logged into Visphere, manually started all five servers. Wireless started working once they came up and normal functionality returned.						
02/18/2016 10:12 AM - 10:18 AM UTC-05	Ticket 53013	Chris Timmermon	0.10	System Engineer	Regular Sys Eng	B
Summary: Assistance Needed with Additional Set-up						
Notes: Rescheduled with Mr. Tobe as some other matters came up for him so rescheduled for Friday						
02/19/2016 3:39 PM - 3:43 PM UTC-05	Ticket 53013	Chris Timmermon	0.07	System Engineer	Regular Sys Eng	B
Summary: Assistance Needed with Additional Set-up						
Notes: Called Mr. Tobe, second time and only get voice mail. Left message asking for additional information on what he wishes to have setup, and my call back number and servicedesk number						

02/22/2016 1:10 PM - 1:15 PM UTC-05	Ticket 53561	Chris Timmemon	0.03	System Engineer	Regular Sys Eng	B
Summary:	Wireless Dropping Connections					
Notes:	Called Mr. Tobe but continue to receive voice mail. Left message again					
02/22/2016 2:00 PM - 2:15 PM UTC-05	Ticket 53561	Chris Timmemon	0.25	System Engineer	Regular Sys Eng	B
Summary:	Wireless Dropping Connections					
Notes:	Rebooted Meraki appliance and checked that wireless connections were not still dropping.					
02/23/2016 9:40 AM - 9:42 AM UTC-05	Ticket 53013	Chris Timmemon	0.03	System Engineer	Regular Sys Eng	B
Summary:	Assistance Needed with Additional Set-up					
Notes:	Followed up on issue with Meraki wireless connections dropping. Rebooting the security device corrected the issue. Mr. Tobe asked that I contact him on Thursday or Friday about ticket 53013					
02/26/2016 11:00 AM - 11:07 AM UTC-05	Ticket 53013	Chris Timmemon	0.12	System Engineer	Regular Sys Eng	B
Summary:	Assistance Needed with Additional Set-up					
Notes:	Not able to work on additional setup. Items as he was called into special meeting, will call back Monday AM to reschedule time					
02/29/2016 3:12 PM - 3:13 PM UTC-05	Ticket 53013	Chris Timmemon	0.02	System Engineer	Regular Sys Eng	B
Summary:	Assistance Needed with Additional Set-up					
Notes:	Called and left message for Mr. Tobe asking for call back to get additional information on setup work he needs done					
Democratic Party of Virginia Total:						
			Total Hours: 4.83			
Report Total:						
			Billable: 4.83	Non-Billable: 0	Total Hours: 4.83	Total Records: 12
				% Billable: 100%		